# *JOB DESCRIPTION*

**JOB TITLE:**            Computing / ICT Teacher

**NORMAL LOCATION:**     Silverstone

**SCALE & SALARY RANGE:** £22,917 - £38,633, dependent on qualifications
                          and experience

**RESPONSIBLE TO:**      Head of Faculty

## CONTEXT

Silverstone UTC is a brand new state of the art school for 14-19 year olds based in
the grounds of the world famous Silverstone Circuit. Opened in September 2013, it
offers the very best academic and technical learning in High Performance
Engineering and Business & Technical Events Management.

## OVERALL PURPOSE OF JOB

The successful candidate will work under the direction of the Head of Faculty to
plan, organise and deliver an appropriate learning programme that guides and
encourages students to develop and fulfil their academic potential in Computing &
ICT at KS4 and KS5.

## DUTIES AND RESPONSIBILITIES

### Generic Leadership Requirements

- Ensure the principles expressed in the mission statement of Silverstone UTC
  and those of the sponsor, are evident in every aspect of the discharge of the
  duties of the post.

- Model the highest professional standards to staff and students in all aspects
  of the role, maintaining a visible presence around The UTC Campus and
  leading by example.

- Be committed to working in a cohesive, supportive and forward-thinking team
  of colleagues which shares an ambitious vision to secure flagship status for
  Silverstone UTC.

- Contribute to the formulation and implementation of Silverstone UTC Development Plan.

- Be prepared to work 'across the piece' being flexible and interested in other areas of The Silverstone UTC

- Work at all times to the standards as set out in the staff 'code of conduct'.

**Specific Requirements of the Post**

- Deliver outstanding learning experiences for young people that engage and excite.

- Plan, prepare and deliver learning activities that facilitate active experiences for young people.

- Develop schemes of work in conjunction with the relevant Head of Department.

- Develop lesson plans for all lessons which conform to the requirements of The Silverstone UTC and ensure these are available on The Silverstone UTC learning platform.

- Establish and communicate clear objectives for all learning activities.

- Prepare thoroughly and at all times for learning activities.

- Provide a variety of learning materials and resources for use in educational activities, and identify and select different resources and methods to meet students' varying needs.

- Use relevant technology to support the learning process and ensure that all such learning resources are available to students via The Silverstone UTC learning platform.

- Observe and evaluate students' performance and development.

- Set and grade students' work, provide appropriate feedback and encourage and monitor the progress of individual students.

- Maintain accurate and complete electronic records of all students' progress and development and update all necessary records accurately and completely as required.

- Manage student behaviour in the learning environment by establishing and enforcing rules and procedures in accordance with the rules and behaviour management systems of The Silverstone UTC

- Perform certain pastoral duties including, but not limited to, student support, counselling students with academic problems, and providing student encouragement.

- Participate in extra-curricular activities such as social activities, sporting activities, clubs, student organisations and residentials, and run one extra-curricular activity each week.

- Participate in subject, UTC and parent meetings, and communicate necessary information regularly to students, colleagues and parents regarding student progress and student needs.

- Keep up to date with developments in subject area, teaching resources and methods, and make relevant changes to schemes of work and lesson plans as appropriate.

- Carry out additional tasks at the request of the Principal and/or the Head of Department.

**PERSON SPECIFICATION:**

| Criteria | Essential | Desirable |
|---|---|---|
| **Qualifications** | • Computing or ICT Degree or similar | • Teaching qualification or equivalent. |
| **Experience and knowledge** | • Good teacher.<br>• Good results.<br>• Contribution to extra-curricular activities | • Outstanding teacher.<br>• Outstanding results. |
| **Core Professional Competencies** | The successful candidate will be skilled at:<br>• Setting high expectations and | |

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| | fostering a culture of continuous improvement<br><br>• Building a professional learning community.<br><br>• Building positive relationships with all stakeholders.<br><br>• Developing and modifying the curriculum.<br><br>The successful candidate will:<br>• Have an understanding of the national curriculum and vision for the future.<br><br>• Understand how to modify teaching and learning to meet the needs of gifted and talented students and those with special educational needs.<br><br>• Have the potential to grow into an outstanding leader<br><br>• Be prepared to take risks and learn from mistakes. | |
| **Generic Competencies** | • Student focused.<br><br>• Enthusiastic.<br><br>• Effective interpersonal skills.<br><br>• Empathetic and a good listener. | • Creativity in problem solving.<br><br>• Adaptability.<br><br>• Effective communicator. |

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| | • Consultative leadership style. | |
| **Professional Development** | • Evidence of continued professional development. | |

**Safeguarding**

The governing body is committed to safeguarding and promoting the welfare of children and young persons and must ensure that the highest priority is given to following guidance and regulations to safeguard children and young people. The successful candidate will therefore be required to undergo an Enhanced Disclosure from the Disclosure and Barring Service (DBS).